**QUOTATION CALL NOTICE**

Sealed quotations are invited from reputed firms/authorized dealers having valid GSTIN No for supply of **Conference table** to Department of Fashion & Apparel Technology, Odisha University of Technology and Research, Techno-campus, Ghatikia, Mahalaxmi Vihar, Bhubaneswar as per the specifications given below.

|  |  |  |
| --- | --- | --- |
| **Sl. No.** | **Particulars of item** | **Quantity** |
| 1 | Conference Table:  SIZE-W3000mm X D1500mm X H 750mm , Seating capacity 8 persons.  Brand: TEMPUS/GEEKEN/FEATHERLITE | 01 no |

**Terms and Conditions.**

1. The rate quoted should be inclusive of all packing & delivery for Fashion & Apparel Technology Department, OUTR Bhubaneswar.
2. The rate quoted must be firm and the offers made must remain valid for 6 weeks.
3. Delivery of materials to Fashion & Apparel Technology Department should be made within a period of three weeks from the date of communication of PO.
4. It will be responsibility of firm to provide necessary spares/ consumable which may be required during the installation at their own cost.
5. The firm should not have been black listed during last three financial years.
6. The Comprehensive warranty period must be specified.
7. Penalty @1% per week will be imposed if the items supplied, fitted and commissioned are not fully completed within the stipulated time.

The intenders are required to submit the offer enclosing upto date GSTIN, PAN along with authorized license with their quotations. The registered firms/authorized dealers should write **“Quotations for Fashion & Apparel Technology Department”** in bold letters on covered envelops. The intenders should quote price including GST and any other taxes, mentioning the same separately. The work will be allotted on turn-key basis.

The last date for submission of quotations is **05.01.2023** and it will be opened on **06.01.2023** at 3pm. The quotations should be addressed to the **OSD, Odisha University of Technology and Research, Techno Campus, P.O. Mahalaxmi Vihar, Bhubaneswar- 751029** by **Speed post/Registered post.** The authority will not be responsible for any postal delay. The quotations will not be received after scheduled date and time. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

**HOD, Fashion & Apparel Technology**