**Letter No: -474/EED Date:27/09/2022**

**Quotation Call Notice**

Sealed quotations are invited from registered original Equipment Manufacturers/Suppliers/Agencies/Authorizeddealers having GSTIN, PAN for Supply of **Thirteen (13) Numbers of Medium Back Executive Revolving Chairs** to the Department of Electrical Engineering, **Odisha University of Technology and Research-O U T R (**Formerly College of Engineering &Technology) Ghatikia, Bhubaneswar-751029.

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| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No** | **Name of Items with Specifications** | **Qty.** | **Unit Price without GST** | **GST%**  **&Cost** | **Unit Price with GST** | **Total Amount** |
| **1.** | **Medium Back Executive Revolving Chairs**  **Technical Specification: -**  Medium Back Executive Revolving Chair  Made of High Density PU form  Provide with Gas Lift, Center Tilt Mechanism  5 Pronged Nylon Base  Heavy Cushioned Arms and Good Quality of Leatherette Upholstery | **13** |  |  |  |  |

The interested agencies are required to submit the offer enclosing GSTIN, PAN along with Authorized dealer certificate in their quotations. The registered original equipment manufacturer/suppliers/Agencies/Authorized dealers should write quotations for **"Supply of Medium Back Executive Revolving Chairs to the Department of Electrical Engineering, OUTR"**in bold letters on covered envelops. The tenders should quote as per the above format in their letter head.

The last date submission of quotations is **20.10.2022**up to **4.00 PM** addressing to the **Officer On Special Duty (OSD)**, **Odisha University of Technology and Research-OUTR (Formerly College of Engineering &Technology) Ghatikia, Bhubaneswar-751029**by Speed Post/Registered post only. Through Hand and Courier service delivery are not accepted. The authority will not responsible for any postal delay. The quotations will not be received after scheduled date and time. Suitable penalty amount will be imposed if the supply, installation and commissioning is not fully completed within the stipulated date. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

**Sd/-**

**Head of the Department (EE)**

**CC:** PA to **OSD, Odisha University of Technology and Research**, for kind information and necessary action.