Ref No: 1914/ OUTR Date: 10.08.2022

**QUOTATION CALL NOTICE**

Sealed quotations are invited from registered firms/original Manufacturers / Distributers / Traders /Authorized dealers having valid **GSTIN No./PAN/Registration documents** for supply of 15 nos.of S-type chair for Design Innovation Centre, OUTR, Bhubaneswar with following specifications.

|  |  |  |  |
| --- | --- | --- | --- |
| Sl. No. | Items | Specification | Quantity |
| 1 | S- Type Chair | Length : 60-70 cm, Depth : 60-70 cm, Height : 90-100 cm  Seat height : 40 -50 cm, Fabric Upholstered Cushion Seat and Back Fixed Arms, Powder-Coated legs / Chrome-plated mild Steel legs. (Make- Godrej / Featherlite or Equivalent) | 15 |

**Terms & Conditions:**

1. The rate Quoted should be inclusive of all packing & delivery at Design Innovation Centre, OUTR, Bhubaneswar.
2. The rate Quoted must be firm and the offers made must remain for acceptance.
3. Delivery of materials and installation of the same in Design Innovation Centre, OUTR, Bhubaneswar should be made within period or four weeks from the date of communication acceptance letter.
4. It will be responsibility of firm to provide necessary spares consumable which may be required during the installation at his own cost.
5. The supplied materials shall be covered under two years or more comprehensive on side warranty period from the date of installation.
6. The firm should not be black listed during last three financial years.
7. The Comprehensive warranty period must be specified.

The last date submission of quotations is 24.08.2022 by 4.00 PM addressing to the **Officer on Special Duty, Odisha University of Technology and Research, Techno Campus, Mahalaxmi Vihar, Ghatikia, Bhubaneswar-751029** by **speed post/Registered post only** with sealed cover envelope super scribed on the top **“Quotation for S- Type Chair to Design Innovation Centre.”. No courier or hand delivery is accepted**. The authority will not be responsible for any postal delay. Quotation received after the scheduled date and time will not be accepted. The firm should submit copies of Firm Registration/Dealership authorization documents, PAN No., Proof of GSTIN No. Tax clearance certificates along with the quotation. The authority reserves the right to reject/cancel the quotations in whole or in part without assigning any reason thereof. The installation has to be completed within 30 days of receiving the work order. Payment will be made after successful installation.

**Sd/-**

**OSD, OUTR**