**ODISHA UNIVERSITY OF TECHNOLOGY AND RESEARCH**

**Techno Campus, Ghatikia, P.O.-Mahalaxmi vihar, Bhubaneswar -751029**

**Phone: 0674-2386075 Fax: 0674-2386182**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**No. 41 / Library Dated:** 12.4.2022

**QUOTATION CALL NOTICE**

Sealed quotations are invited from registered Firms/Agencies/Suppliers having valid PAN/GSTIN/Registration documents for repairing Computers present in the Reading Room (A-105) of Central Library with the following

Materials as specified below

|  |  |  |  |
| --- | --- | --- | --- |
| Sl No | Items | Specifications | Quantity |
| 1 | Repairing / servicing Computers present in the Reading Room of Library | DELL make | 20 |

**Terms and Conditions.**

1. The cost of the Repairing / servicing Computers to be quoted mentioning detailed items with technical specification as required for during repairing/ servicing computers.
2. The rate Quoted should be inclusive of all packing & delivery charges.
3. The Firms/Agencies/Suppliers should super scribe “**Quotations for** **Repairing / servicing Computers present in the Reading Room (A-105) of Central Library, OUTR Bhubaneswar,”** in bold letters on covered envelopes.
4. The rate Quoted must be firm and the offers made must remain for acceptance.
5. Delivery of materials as required for servicing/repairing the computer in OUTR, Library should be made within the specific period or two weeks from the date of communication of the acceptance letter.
6. It will be the responsibility of tenderer to provide necessary spares consumables which may be required during the installation at his own cost.
7. The supplied materials shall be covered under two years or more comprehensive on side warranty period from the date of installation.
8. The intenders are required to submit the offer along with PAN/GSTIN/Registration certificates.
9. The firm should not be black listed during last three financial years.

The last date of submission of quotation is **30.04.2022** up **to 3.00 PM** addressing to the **OSD, Odisha University ot Technology and Research, Techno Campus, Kalinga Nagar, Ghatikia, Bhubaneswar-751029** by Speed post/Registered post only. No hand or courier delivery will be accepted. The authority will not be responsible for any postal delay. Quotation received after the scheduled date and time will not be accepted.

The under signed has the right to accept or reject any or all of the quotations without assigning any reason thereof.

**Sd/-**

**PIC, LIBRARY**