**Quotation Call Notice**

Sealed quotations are invited from interested agencies having valid GSTIN for Repairing Desktop Computers of DELL, ACER &Lenovo Make. The details of the specifications are as mentioned below.

1. 20 nos. of Desktop computers to be repaired at Central Computer laboratory- 2 of Department of Information Technology.
2. Repairing works such as repairing/replacement of Motherboard,SMPS, Hard disk, RAM, CMOS batteries, CPU Power switches etc. compatible with above mentioned make Desktops.
3. Repairing or replacement work should be done in the Central Computer laboratory- 2 premises only.
4. Interested agencies are advised to visit the Central Computer laboratory - 2of Department of Information Technology to verify the defective system and submit the Quotation for the purpose.
5. Visiting hours for verification: Monday to Friday, 10.00 am to 04.00 pm (On working days only).
6. Cost of materials and service charge are to be included in the total cost quoted including GST and other taxes, if any in the following format.
7. The STCC/ GSTIN/ PAN CLEARANCE DOCUMENTS ARE TO BE SUBMITTED ALONG WITH THE QUOTATION**.**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Sl No | Items | For Replacement | For Repairing | Price |
| 1 | Motherboard |  |  |  |
| 2 | SMPS |  |  |  |
| 3 | Hard disk  |  |  |  |
| 4 | RAM |  |  |  |
| 5 | CMOS batteries |  |  |  |
| 6 | CPU Power switches |  |  |  |

The sealed Quotation should be superscribed as **“Quotation for repairing of Desktop Computers in Central Computer laboratory- 2,Department of Information Technology”** at the top of the envelope and sent to OSD, Odisha University of Technology and Research, Technocampus, Ghatikia P.OMahalaxmi Vihar, Bhubaneswar**-751029** by **Speed Post/Register Post only.** It should reach in the office of the undersigned by**Dt:22.04.2022 4.00 P.M** and will be opened on the same day at 4.00 p.m. No **hand delivery will be accepted**. The undersigned reserves the right to cancel the quotation notice in whole or part without assigning any reason thereof.

Sd/-

**PIC,CCL-2**