**Quotation Call Notice**

Sealed quotations are invited from registered original Manufacturers/ Suppliers/Agencies/Authorized dealers having GSTIN, PAN for Procurement & Installation of Vertical blinds in Biochemistry Laboratory of Department of Biotechnology, Odisha University of Technology and Research, Techno campus, Ghatikia, MahalaxmiVihar, Bhubaneswar- 751029.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Item with Specifications** | **Quantity** | **Unit Price without GST**  | **GST%****&Cost** | **Unit Price with GST** | **Total Amount** |
| Vertical blinds as per the approved shade (Colour:-Cream/brown/blue) along with their accessories. | **440 sqft.**(11 windows @ 40 sqft) |  |  |  |  |

**Terms and Conditions.**

1. The participating firm can visit the site and discuss within 10 days of this notification.
2. The rate quoted should be inclusive of all packing, delivery and fitting at Department of Biotechnology, OUTR, BBSR.
3. The rate quoted must be firm and the offers made must remain till acceptance.
4. Delivery of materials and installation of the same in Biotechnology Department should be made within a period or two weeks from the date of communication of acceptance letter.
5. It will be the responsibility of the firm to provide necessary spares/ consumable which may be required during the installation at their own cost.
6. The firm should not be black listed during last three financial years.
7. The comprehensive warranty period must be specified.
8. A suitable penalty amount will be imposed if the items supply, fitted and commissioning are not fully completed within the stipulated time.

The interested agencies are required to submit the offer enclosing GSTIN, PAN along with authorized dealer certificate in their quotations. The registered original manufacturer/ suppliers/ Agencies/Authorized dealers should write quotations for **"Supply of Vertical blinds to the Department of Biotechnology, OUTR"** in bold letters on covered envelops. The intenders should quote as per the above format in their letter head.

 The last date submission of quotations is **15/02/2022** up to **3.00 PM** addressing to the Principal, **Odisha University of Technology and Research, (Formerly College of Engineering & Technology)**,Techno Campus, Ghatikia, P.O. Mahalaxmi Vihar, Bhubaneswar- 751029by Speed post/Registered post only. **No hand delivery/ Courier** are accepted.

The quotations will not be received after scheduled date and time. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

**Sd-**

**Head of the Department**