**COLLEGE OF ENGINEERING AND TECHNOLOGY**

TECHNO CAMPUS, MAHALAXMI VIHAR,

GHATIKIA, BHUBANESWAR-751029

(A Constituent college of BPUT)

**Letter No.303 /CE D Dated: 13.02.2019**

**QUOTATION CALL NOTICE**

Sealed quotations are invited from reputed Manufacturer/suppliers/Authorized Dealers having valid **GSTIN No./PAN/Registration documents** for Supply and installation of **Copier Machine and Laser jet Printers of Civil Engineering Department.**

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| **Sl. No** | **List of items** | **Quantity** |
| **1** | **Copier Machine and print scan copy all in one printer.**   |  | | --- | | **Copier Machine**  Make:- HP, Epson and dell Print speed, black : 21 –30 Color output : Black and white Functions : Print scan and copy Duty cycle (monthly, A4) : Up to 50,000 pages per month Paper trays, standard : 2  Recommended monthly page volume : 5000 | | 01No. |
| **2** | **Laser jet Printer**  Make:- HP, Epson and dell Print quality black upto 600x600 dpi Print language: host-based  Display: dual digit numeric LED Processor speed: 400 NHZ Paper handling input: 150 sheet input tray  Paper handling output: 100 sheet Face down bin Maximum out put upto 100 sheet | 02 Nos |

**Terms and Conditions.**

1. The rate Quoted should be inclusive of all packing & delivery for Civil Engineering department, CET, Bhubaneswar.
2. The rate Quoted must be firm and the offers made must remain for acceptance.
3. Delivery of materials and installation of the same in Civil Engineering department should be made within period or four weeks from the date of communication acceptance letter.
4. It will be responsibility of firm to provide necessary spares/ consumable which may be required during the installation at their own cost.
5. The supplied materials shall be covered under two years or more comprehensive on side warranty period from the date of installation.
6. The firm should not be black listed during last three financial years.
7. The Comprehensive warranty period must be specified.
8. If the said items will not be delivered in stipulated date a fine amount of 1%per week delay of order value be imposed upon you.

The last date submission of quotations is **27.02.2019** up to 4.00 PM addressing to the **Principal, College of Engineering and Technology, Techno Campus, MahalaxmiVihar, Ghatikia, Bhubaneswar-29** by speed post/Registered post only with sealed cover envelope super scribed on the top **“Quotation for Supply and installation of Copier Machine and Laser jet Printers of Civil Engineering Department”** No courier/hand delivery is accepted. The authority will not responsible for any postal delay Quotation received after the scheduled date and time will not be accepted.

The firm should submit copies of Firm Registration/Dealership authorization documents, PAN No., Proof of GSTIN No. Tax clearance certificates along with the quotation.

The authority reserves the right to reject/cancel the quotations in whole or in part without assigning any reason thereof. The installation has to be completed within one week of receiving the work order. Payment will be made after successful installation.

Sd/-

HOD

Civil Engineering