**College of Engineering And Technology**

**Technocampus, Ghatikia,**

**PO : Mahalaxmivihar, Bhubaneswar-751029**

**Letter No. 440 /CET Date. 01.02.2019**

**Quotation Call Notice**

Sealed spot quotations are invited from registered Suppliers/Agencies/Farms having valid GSTIN, PAN for supply of Xerox Machine (Multifunctional Copier) for Establishment/Accounts Section of College of Engineering and Technology, Tachnocampus, Ghatikia, Mahalaxmivihar, Bhubaneswar as per the specifications given below.

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| --- | --- | --- | --- | --- | --- | --- |
| **Sl. No** | **Name of work** | **Quantity** | **Unit Price without GST** | **GST %** | **Unit Price with GST** | **Total amount** |
| **1** | **Multifunctional Copier (Xerox Machine)**  **Specifications :**  Multifunctional Office Machine with separate drum and toner  Paper size : A3/A3 (original/image)  Minimum speed per minute in A4 size : 20CPM, Memory (RAM) : 256MB  Duplex Feature : Both side printing  Document Feader : ADF  Tray Capacity : 250 Number  Yield (No. of copies) M/c : 500000 No. Network feature available | 01 No. |  |  |  |  |

The Suppliers/Agencies/Farms are required to submit the offer enclosing GSTIN, PAN along with their quotation. They should write quotations for **“**Supply and installation of Xerox Machine (Multifunctional Copier)**”** in bold letters on covered envelops. The intenders should quote Unit Price including Installation charges and GST or any other taxes mentioning the same separately.

The last date submission of quotations is **25.02.2019 up to 4.00 PM** addressing to the **Principal, College of Engineering and Technology, Techno Campus, P.O. Mahalaxmivihar, Bhubaneswar- 751029** by **Speed post/Registered post only**. No hand delivery is accepted. The authority will not responsible for any postal delay. The quotations will not be received after scheduled date and time. The authority reserves the right to reject any or all quotations without assigning any reason thereof.

Sd/-

**PIC, Administration**