

Proceeding  
of  
**Board of Governors for TEQIP III  
Meeting  
of  
College of Engineering & Technology**  
(An Autonomous and Constituent College of BPUT, Odisha)



**Date: Friday, December 01, 2017**  
**Venue: Office of the Principal, CET,  
Bhubaneswar**

**Proceeding for First Board of Governors for TEQIP III Meeting  
of  
College of Engineering & Technology  
(An Autonomous and Constituent College of BPUT, Odisha)**

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**First Board of Governors for TEQIP III Meeting  
of  
College of Engineering & Technology**

Date: Friday, December 01, 2017 at 11.00 AM

Venue: Office of the Principal, CET, Bhubaneswar

**The following members were present:**

1.	Prof. Asoka Kumar Das Former Vice Chancellor, Utkal University	Chairman
2.	Prof. S. K. Mohapatra Professor, Mechanical Engineering Department, IIT, Bhubaneswar	Member
3.	Mr. N. K. Lenka MD, Nutricraft Group, Bangalore	Member
4.	Dr. A. K. Nayak Joint Secretary to Govt., SD&TE Department, Govt. of Odisha (nominated member of Commissioner-cum-Secretary, SD&TE Dept. Govt. Of Odisha)	Member
5.	Prof. P. Sarkar Director, Curriculum Development, BPUT, Odisha (nominated member of BPUT, Odisha)	Member
6.	Prof. L. N. Panda Professor, Mechanical Engineering Department, CET, Bhubaneswar (nominated member of CET, Bhubaneswar)	Member
7.	Prof. P. K. Parhi Professor, Civil Engineering Department, CET, Bhubaneswar (nominated member of CET, Bhubaneswar)	Member
8.	Prof. P. K. Patra Principal, CET, Bhubaneswar	Ex-Officio Member
9.	Dr. A. N. Acharya HOD, Chemistry	Special Invitee
10.	Er. K. N. Das, PIC, Accounts	Special Invitee

The UGC nominee could not attend the meeting as UGC has not yet intimated the name of UGC nominee to the Governing Council though a request letter to the Joint Secretary, UGC has been made vide this office letter no.3210/CET dated 18.9.2017 and 3866(A) dated 23.11.2017.

## Proceeding of First Board of Governors Meeting of TEQIP-III

### 1.0 Welcome address by Principal

At the outset, Principal welcomed Hon'ble Chairman and the members present to the 1st BoG meeting of the TEQIP-III and appraised about Technical Education Quality Improvement Programme (TEQIP) of Ministry of Human Resource Development, Government of India being implemented as a World Bank assisted Project to improve the quality of technical education system in the country.

**College of Engineering and Technology (CET), Bhubaneswar** was recipient of TEQIP Phase II for an amount of Rs.10 crores by MHRD, Govt. of India during the project period 2012-2017, which was implemented successfully with 100% fund utilization and with high rating. Based on the success of TEQIP-II and on the Institutional Development Proposal (IDP) submitted, CET has been awarded TEQIP phase III amounting to Rs.15 crores (as an Autonomous Institution) during the project duration 2017-2020. TEQIP-III is to be implemented on the basis of the guidelines given in Project Implementation Plan (PIP) of TEQIP-III being monitored by National Project Implementation Unit (NPIU) - a unit of Ministry of Human Resource Development, Government of India, established in August 1990 for coordination, facilitation, monitoring and to provide guidance to the States/ Institutions in all aspects of the projects related to Technical Education.

After the thread bare discussions held on various matters as given in agenda notes, BoG agreed in principle to follow the guidelines laid by NPIU, MHRD, Govt. of India for execution of the activities under TEQIP- III successfully and the following decisions were taken:

### 1.3 Ratification of Institutional TEQIP Unit

The Institutional TEQIP Units formed basing on the guidelines of TEQIP-III for smooth management of TEQIP III activities of CET are as follows:

- (a) Institutional Project Director (IPD): Prof. P.K.Patra, Principal
- (b) Institutional Project Coordinator (IPC) : Prof. L.N.Panda, Professor, Mechanical Engineering
- (c) Nodal officer(Academics): Prof. P.K.Parhi, Professor, Civil Engineering
- (d) Nodal officer (Finance): Prof. K.N.Das, PIC (Accounts)
- (e) Nodal officer (Procurement): Prof. P.K.Parida, Asst. Professor, Mechanical Engg.

In addition, BoG approved the constitution of **Purchase Committee** as per TEQIP – III guidelines to look after the procurement activities as per procurement plan as follows:

- (a) Principal & IPD, TEQIP III – Chairman
- (b) IPC, TEQIP III – Member
- (c) All HoDs (except Architecture, MCA, F&AT) – Members
- (d) Nodal Officer Finance – Member
- (e) Nodal Officer – Academics – Member
- (f) Nodal Officer, Procurement- Member Convener

BoG approved the above Committees.

### 1.4 Ratification of Action Plan for various activities under TEQIP-III submitted to NPIU

Principal apprised to the members of BoG that as sought by NPIU, action plan for various activities of TEQIP-III needs to be uploaded in the portal of NPIU in each quarter of a financial year after due approval of BoG. Since the actual execution of TEQIP-III activities was started at CET, Bhubaneswar from October 2017, an action plan for the 3<sup>rd</sup> quarter (October to December 2017) and 4<sup>th</sup> quarter (January to March 2018) of the current F.Y 2017-18 have been prepared and submitted to NPIU, which is placed in Annexure-III of the agenda notes for the approval of BoG. BoG agreed and approved it.

### **1.5 Ratification of Procurement Plan (18 months)**

A plan for procurement of equipment, books & e-journals, furniture etc. amounting Rs.6.00 crores under the procurement of goods head has been prepared for submission to NPIU and placed in Annexure-IV of the agenda notes for the approval of BoG. BoG agreed and approved it.

### **1.6 Approval of Expenditure Guidelines**

BoG agreed in principle with the following guidelines for expenditures as laid down by NPIU and proposed by the Principal for execution of various activities under TEQIP-III.

- (a) Guidelines for TA/DA etc. of Faculty & Staff for TEQIP-III activities and Honorarium to Guests lectures/seminar/ workshop/meetings etc (as communicated by the Central Project Advisor, NPIU) (Annexure V).
- (b) The Permissible and Non-Permissible Expenditures (Indicative) for various suggested activities as per the NPIU website (latest revised) for implementation is attached (Annexure VI).
- (c) The suggested guidelines for fund utilization towards organizing FDPs/CEPs/Conferences/Workshops etc. as proposed in Annexure - VII.
- (d) The guidelines for fund utilization towards foreign travel (as communicated by NPIU) as per Annexure - VIII.

### **1.7 Approval of the expenditures already incurred for various activities till 30.11.2017 and other planned activities**

- (a) Principal apprised to the Board that Since TEQIP-III has been made operational since July, 2017 and BoG was not formed, some activities related to TEQIP-III have already been undertaken or planned and expenditures already incurred towards those activities as per Annexure-IX., Annexure-X and Annexure – XI of the agenda notes. Principal placed the same for approval of BoG. BoG approved the same.
- (b) BoG approved the process of imparting training to the students, faculty and staff in specialized areas under TEQIP-III with the objectives of improving teaching-learning process for enhancing students' skill and

employability by the Central Tool Room and Training Centre (CTTC), Bhubaneswar (A Government of India organization under the Department of MSME) as per MoU signed in July 2016 during TEQIP-II between CET and CTTC given in Annexure – XII of agenda notes.

### **1.8 Any other points with the permission of the Chair.**

- a) BoG recommended to provide financial assistance to the faculty especially newly recruited faculty upto Rs.5.00 lakhs as seed money on receipt of viable research project from him/her in order to enhance the research activities of the college. Before sanction of the seed money, the project submitted by the faculty must be scrutinized by a committee consisting of Professor/Associate Professor and an expert member in the relevant research field.
- b) BoG also recommended to provide financial assistance to the students upto Rs. 50000/- for carrying out any innovative project in order to encourage them for enhancing their innovation competency.

**The meeting ended with thanks to Chair.**

Sd/-  
**PRINCIPAL**  
**Member Convener**

Sd/-  
**CHAIRMAN**  
**BoG, TEQIP-III**