

## **Minutes of First Governing Council Meeting held on Dec 01, 2017**

### **1.0 Welcome address by Principal**

At the outset the Principal welcome all the esteemed members and thanked them for their kind acceptance as Member of the Governing Council of College of Engineering & Technology, Bhubaneswar (Autonomous). He hoped that their valuable guidance will steer this institute to one of the premier institute in the field of technical education in our country and the world. This also helps to fulfil the objectives as prescribed by UGC - 2017 guidelines for autonomous colleges. The Committee on its part expressed its wish to actively facilitate development focussed on making CET an Institute of Excellence in the country.

### **1.1 Introduction**

The College of Engineering and Technology (CET), Bhubaneswar was established as a constituent college of Orissa University of Agricultural Technology (OUAT) in 1981 to cater the technical manpower of the state with an intake of 90 students i.e. 30 each in Electrical Engineering, Civil Engineering and Mechanical Engineering. After establishment of Biju Patnaik University of Technology (BPUT) in 2002, it became a constituent college of BPUT, Odisha. With demand of technical manpower of the state, additional UG and PG programs were added. CET now offers 9 different B. Tech programmes, 22 M. Tech and PG programmes including Applied Sciences, MCA, B. Arch., M. Arch., B. Plan. and M. Plan.

Based on credentials, CET is accredited with “A” grade by NAAC peer team of UGC and four B. Tech programs (Civil Engg., Electrical Engg., Mechanical Engg., and Instrumentation & Electronics Engg.) are NBA accredited. Recently two nos. of UG programs i.e. B. Tech in Computer Science & Engineering and Textile Engineering and one no. of PG programme i.e. Master in

Computer Application (MCA) are examined by the NBA team and result is awaiting.

CET is recipient of TEQIP III and RUSA (Rastriya Uchhatar Shikhya Abhiyan) schemes granted by MHRD, GoI.

Recently, UGC recommended autonomous status to CET vide their letter no. F.22-1/2017 (AC) dated 7.9.2017 for a period of 10 years w.e.f. 2017-18 academic session as per 2017 autonomy guidelines. Accordingly, the parent university i.e. Biju Patnaik University of Technology, Odisha granted autonomous status for a period of 10 years from 2017-18 academic session vide their letter no. BPUT/23124/2017 dated 14.09.2017. The Governing Council was constituted vide letter no. SDTE – HTE-II-0048-2017/5489/SDTE dated 9.11.2017 of Skill Development & Technical Education Department, Govt. Of Odisha.

The tenure and functions of the Governing Council as described in the UGC - 2017 guidelines for autonomous colleges are:

**Term:** The Governing Body or Governing Council will be reconstituted every two years except in the case of UGC nominee which will have term of five years.

**Meetings:** Meetings of the Governing Body will be conducted a minimum of 4 times in a year.

**Functions of the Governing Body:**

Subject to the existing provision in the bye-laws of respective college and rules laid down by the state government/parent university, the governing body of the above colleges shall have powers to:

- Undertake all the activities mentioned in para 2 and 10 above.
- Institute scholarships, fellowships, studentships, medals, prizes and certificates on the recommendations of the Academic Council

- Approve new programmes of study leading to degrees and/or diplomas.
- Perform such other functions and institute committees, as may be necessary and deemed fit for the proper development, and fulfil the objectives for which the college has been declared as autonomous.

## **1.2 Constitution of Statutory Committees**

Clause no.16 of the guidelines for autonomous college under governance was discussed. It was resolved to form the following statutory bodies for CET in accordance to the guidelines of UGC-2017 for autonomous colleges to ensure proper management of academic, financial and general administrative affairs. These are

- (a) Governing Body
- (b) Academic Council
- (c) Board of Studies and
- (d) Finance Committee

### **1.2.1 Nomination of Four Members to the Academic Council**

In accordance to Clause no.16 (b) (4) of the guidelines for autonomous guidelines, four experts/academicians from outside the college representing such areas as Industry, Commerce, Law, Education, Medicine, Engineering, Sciences etc. are nominated by Governing Council as members of Academic Council as follows:

- (a) Prof. Bedanga Das Mohanty  
Professor, NISER, Bhubaneswar (Bhatnagar awardee)
- (b) Prof. N. C. Sahoo  
Professor, School of Electrical Sciences,  
Dean (Academics), IIT Bhubaneswar

- (c) Dr. Ramakanta Behera  
Scientist"G" and Additional Director  
Integrated Test Range, DRDO  
Balasore
- (d) Mr. Arun Mishra  
Vice President, Tata Technologies,  
Gopalpur, Berhampur

### **1.2.2 Nomination of One Member to the Finance Committee**

In accordance to Clause no. 16 (d) (b) of the guidelines for autonomous colleges, one member is nominated by Governing Council as member of Finance Committee as follows:

Prof. Ranjan Kumar Bal  
Professor, Deptt. of Commerce  
Utkal University, Bhubaneswar.

TA, DA and Honorarium to all members at 1.2.1 and 1.2.2 will be paid as per rules.

### **1.3 Examination Matters**

The clause no.6 of the guidelines under "Scope and Eligibility" read as "Autonomy granted to the Institution is Institutional and covers all courses at all levels". The clause no.22 of the guidelines read as "The students enrolled at the time of granting autonomy to the College shall also be covered under autonomy." The University will confer the degrees to the students of the Autonomous Colleges. However, the certificates of the students will have the name of the autonomous college inscribed on the certificates. ...." . UGC recommended autonomy for 10 years with effect from 2017-18 academic session to 2026-27 which was conferred by the parent university, BPUT, Odisha. Recently, UGC issued a letter vide their letter no.F.22-1/2017(AC) dated

14.11.2017 to the Principal, GIET, Gunupur, which got autonomous status by BPUT, Odisha as per UGC-2017 guidelines, that the college may follow provisions of UGC guidelines for autonomous colleges with regard to all the batches of students enrolled in the college. Previously, BPUT also granted autonomy to erstwhile UCE, Burla, presently as VSSUT, Burla, for all enrolled students. In view of the above, BPUT is to be requested to do the same for CET.

### **1.3.1 Registration of Students and welfare schemes for students**

Governing Council resolved that all the UG and PG students enrolled at the time of granting autonomy and or to be admitted into various UG and PG programs as per guidelines of AICTE/UGC/COA/Govt. of Odisha / Academic Council of the autonomous college after granting autonomy are to be the registered students of the University. All the registered students will eligible to get their benefits under different welfare schemes such as students' group insurance and students' welfare schemes operational by the parent university from time to time. The students are to pay the university registration fee at the time of admission to the college.

### **1.3.2 Conduct of Examinations**

After threadbare discussion on the provisions as per UGC guidelines for autonomous colleges 2017, Governing Council, in principle, approved to conduct all examinations starting from 1<sup>st</sup> Semester to Final Semester for all the UG and PG programs imparted by CET at the time of granting autonomy i.e. on 14.9.2017 and afterwards and these shall be covered under autonomy. The Governing Council resolved the following:

- (i) The First End-Semester examinations (i.e. for all UG and PG programs (2017 admission batch) will be conducted by CET as per the academic regulations of the autonomous college.
- (ii) The second year to final year (Final Semester) for all UG and PG programs end semester examinations will be conducted by CET autonomous college as per syllabi and academic regulations of BPUT including evaluation of the answer scripts and publishing the results.
- (iii) The parent university, BPUT, is requested accede to the above decisions of the Governing Council. BPUT is requested to give all previous end-semester examination results of existing enrolled / continuing students for smooth processing of the examination results.
- (iv) The results are to be submitted to the parent university to confer the degrees to the students of the Autonomous Colleges. However, the certificates of the students will have the name of the autonomous college inscribed on the certificates as per UGC guidelines, 2017.

### **1.3.3 Academic Regulations**

The Governing Council resolved that the Academic Council is to prepare the Academic Regulations / Rules with respect to accomplish the academic matters / examinations as per provisions laid down in the UGC guidelines for autonomous colleges. Until that time, it is resolved to follow curriculum as notified by BPUT.

### **1.3.4 Preparedness for Examinations**

It was resolved that all necessary processes with respect to conduct of examinations like printing of answer booklets, evaluation process, publication of results etc. are to be prescribed by the Academic Council of CET on urgent basis.

## **1.4 Constitution of Non-Statutory Committees**

In accordance to the provisions under clause no.16 of the guidelines under governance of an autonomous college, the Governing Council approved the constitution of various Non-Statutory Committees as follows:

- (a) Planning and Evaluation Committee
- (b) Grievance Redressal Committee
- (c) Examination Committee
- (d) Admission Committee
- (e) Library Committee
- (f) Student Welfare Committee
- (g) Sexual Harassment Committee
- (h) Extra-Curricular Activities Committee
- (i) Academic Audit Committee
- (j) Internal Quality Assurance Cell (IQAC) and
- (k) Building and Works Committee

The constitution of all these non-statutory committees and their functions and tenure etc. be detailed out by the Academic Council for ratification of the Governing Council. It was also resolved to initiate academic audit and IQAC activities immediately.

## **1.5 RUSA Activities**

CET is the recipient of RUSA 1.0, scheme funded by MHRD, Govt. The total approved amount under this scheme is

Rs.2.0 cr. The college received Rs.0.5 cr in the 1<sup>st</sup> instalment and now received Rs.1.0 cr in the 2<sup>nd</sup> instalment. The expenditure norm is: (i) 35% (Rs.0.70cr) for new construction; (ii) 35% (Rs.0.7 cr) for repair and renovation and (iii) 30% (Rs.0.60 cr) for equipments, library books etc.

Governing Council, in principle, approved the following works which were undertaken / planned to undertake: Detail approval are to be taken as per existing regulations as applicable.

#### **1.5.1 New Constructions (35%) Rs.0.70 cr**

A new computer centre was created (civil work) by M/s IDCO and Rs.0.5 cr was paid. This was approved (post facto). The utilisation certificate of Rs.0.5 cr was submitted. It is resolved to pay balance Rs.0.20cr as per the limits fixed under this head.

#### **1.5.2 Repair & Renovations (35%) Rs.0.70 cr**

After getting estimates from M/s IDCO, this may be placed for approval before the Governing Council for the following work as per availability of funds under this head:

- (a) Colouring work of Ladies' Hostel
- (b) Colouring work of Boys' Hostel
- (c) Repair and renovations of Toilets of Boys' Hostel

#### **1.5.3 Equipment, library books/journals etc. (30%) Rs.0.60cr:**

Governing Council, in principle approved, to purchase the following items as per the budgetary limit of Rs.0.60 cr. The detailed cost to be placed in the Governing Council for ratification.



- (a) Purchase of Computers for Library / Examination Cell
- (b) Purchase of Books
- (c) Purchase of journals

**1.6 Any other points with permission of the Chair**

- (a) BPUT is requested to take necessary steps to adopt ACP and RACP Schemes to non-teaching employees at the earliest.
- (b) BPUT is requested to take necessary steps to adopt promotion under CAS scheme for teachers for promotion of Assistant Professor to Associate Professor and for Associate Professor to Professor.
- (c) It is resolved that all the buildings of the college to be constructed henceforth will have green building concepts, biodegradable system for toilets and kitchen wastes.
- (d) Governing Council resolved that the parent university, BPUT should allow the privileges as defined under clause no. 10 of the UGC guidelines for autonomous colleges.
- (e) It was suggested that the agenda would be e-mailed to all members of GC at least a week in advance to facilitate better inputs from the members.
- (f) It was also decided that all future meetings will have a CET progress report presentation outlining brief list of achievements and notable activities of CET in the proceeding period.

**The meeting ended with thanks to Chair.**

**Sd/-**

**Principal & Ex-Officio Member**

**Sd/-**

**Chairman**